



# National Association of Temple Educators

AN AFFILIATE OF THE UNION FOR REFORM JUDAISM

אגודת המהנדסים ליהדות רפורמית

633 Third Avenue ♦ New York, NY 10017-6778

## EDUCATOR SEARCH APPLICATION

### RETURN ORIGINAL TO:

**(Preferably by E-mail)**

Rabbi Stan Schickler, RJE  
National Association of Temple Educators  
633 Third Avenue  
New York, NY 10017-6778  
212-452-6510 [Nateoff@aol.com](mailto:Nateoff@aol.com)

\* CONGREGATION/INSTITUTION \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY, STATE/PROVINCE, ZIP CODE/POSTAL ZONE, COUNTRY \_\_\_\_\_

TELEPHONE NUMBER ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

E-MAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

URJ REGION (IF APPLICABLE) \_\_\_\_\_

POSITION TITLE \_\_\_\_\_

DATE POSITION IS AVAILABLE \_\_\_\_\_ FULL-TIME \_\_\_\_\_ PART TIME \_\_\_\_\_

### I. POPULATION STATISTICS:

	TOTAL NUMBER OF FAMILY UNITS	NUMBER OF FAMILIES WITH CHILDREN IN THE RELIGIOUS SCHOOL	**TOTAL NUMBER OF STUDENTS IN THE SCHOOL (EQUAL TO NUMBER OF STUDENTS ENROLLED BY GRADE- SEE BELOW)	AVERAGE NUMBER ANNUAL B'NAI MITZVAH
THIS YEAR	_____	_____	_____	_____

FIVE YEARS AGO	_____	_____	_____	_____
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FUTURE DEMOGRAPHIC PROJECTIONS ARE \_\_\_\_\_

\*\*NUMBER OF STUDENTS ENROLLED BY GRADE: PRE-K \_\_\_ /K \_\_\_ /1 \_\_\_ /2 \_\_\_ /3 \_\_\_ /4 \_\_\_ /5 \_\_\_

6/ \_\_\_ /7 \_\_\_ /8 \_\_\_ /9 \_\_\_ /10 \_\_\_ /11 \_\_\_ /12 \_\_\_ /OTHER (SPECIFY) \_\_\_\_\_

WEEKDAY ENROLLMENT – DAY CARE \_\_\_ PARENTS DAY OUT \_\_\_ PRE-SCHOOL \_\_\_  
OTHER (SPECIFY) \_\_\_\_\_

HEBREW: BEGINS IN GRADE \_\_\_ AND CONTINUES THROUGH GRADE \_\_\_ CONFIRMATION BEGINS IN GRADE \_\_\_

ADULT PROGRAMMING – ADULT EDUCATION \_\_\_\_\_ JEWISH PARENTING PROGRAMMING \_\_\_\_\_

CAMP – (CONGREGATION AND URJ REGIONAL) \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_

**II. DAYS AND TIMES OF CLASSES:**

- A. RELIGIOUS SCHOOL \_\_\_\_\_ F. DAY CARE \_\_\_\_\_
- B. HEBREW \_\_\_\_\_ G. PARENT'S DAY OUT \_\_\_\_\_
- C. CONFIRMATION \_\_\_\_\_ H. ADULT EDUCATION \_\_\_\_\_
- D. POST-CONFIRMATION (HIGH SCHOOL) \_\_\_\_\_ I. JEWISH PARENTING PROGRAMMING \_\_\_\_\_
- E. WEEKDAY PRE-SCHOOL \_\_\_\_\_ I. CAMP (CONGREGATION ONLY) \_\_\_\_\_
- K. OTHER \_\_\_\_\_

**III. PROFESSIONAL STAFF:**

EVEN IF THEY WILL NOT BE ASSOCIATED WITH THE CONGREGATION NEXT YEAR. **PLEASE LIST THE NAMES OF ALL CURRENT PROFESSIONAL STAFF MEMBERS.** INDICATE IF THEIR POSITION IS FULL-TIME OR PART-TIME AND THEIR YEARS OF SERVICE WITH THE CONGREGATION.

SENIOR RABBI: _____	FULL _____	PART _____	YEARS SERVED _____
ASSOCIATE RABBI: _____	FULL _____	PART _____	YEARS SERVED _____
ASSISTANT RABBI: _____	FULL _____	PART _____	YEARS SERVED _____
CANTOR: _____	FULL _____	PART _____	YEARS SERVED _____
EDUCATOR: _____	FULL _____	PART _____	YEARS SERVED _____
ADMINISTRATOR: _____	FULL _____	PART _____	YEARS SERVED _____
PROGRAM DIRECTOR: _____	FULL _____	PART _____	YEARS SERVED _____
YOUTH ADVISOR/DIRECTOR: _____	FULL _____	PART _____	YEARS SERVED _____
PRE-SCHOOL DIRECTOR: _____	FULL _____	PART _____	YEARS SERVED _____
OTHER (SPECIFY) _____	FULL _____	PART _____	YEARS SERVED _____

PLEASE INDICATE **NUMBER** OF AUXILIARY STAFF AND WHETHER EACH IS FULL-TIME OR PART-TIME:

**SECRETARIES/ADMINISTRATIVE ASSISTANTS:**

TO EDUCATOR: FULL \_\_\_\_\_ PART \_\_\_\_\_ TO RABBI(S): FULL \_\_\_\_\_ PART \_\_\_\_\_  
 TO CANTOR: FULL \_\_\_\_\_ PART \_\_\_\_\_ TO ADMINISTRATOR: FULL \_\_\_\_\_ PART \_\_\_\_\_

NUMBER OF **TEACHERS**: \_\_\_\_\_

**SUPERVISORS/COORDINATORS (NUMBER):**

PRIMARY: \_\_\_\_\_ FULL OR PART \_\_\_\_\_ INTERMEDIATE: \_\_\_\_\_ FULL OR PART \_\_\_\_\_  
 UPPER: \_\_\_\_\_ FULL OR PART \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_ FULL \_\_\_\_\_ OR PART \_\_\_\_\_

**SPECIALISTS (SCHOOL):** ART \_\_\_\_\_ / COMPUTER/DANCE \_\_\_\_\_ / DRAMA \_\_\_\_\_ / HEBREW \_\_\_\_\_ / LEARNING CENTER \_\_\_\_\_  
 LIBRARIAN \_\_\_\_\_ / MEDIA \_\_\_\_\_ / MUSIC \_\_\_\_\_ / OTHER(SPECIFY) \_\_\_\_\_

**CUSTODIAL:** (NUMBER) \_\_\_\_\_ FULL \_\_\_\_\_ OR PART \_\_\_\_\_ OTHER (SPECIFY) \_\_\_\_\_ FULL OR PART \_\_\_\_\_

**IV. FACILITIES:**

SANCTUARY \_\_\_\_\_ CHAPEL \_\_\_\_\_ LIBRARY \_\_\_\_\_ SOCIAL HALL /AUDITORIUM \_\_\_\_\_ SANCTUARY/SOCIAL HALL COMBINATION \_\_\_\_\_  
 ART ROOM \_\_\_\_\_ EDUCATOR'S OFFICE \_\_\_\_\_ NUMBER OF CLASSROOMS \_\_\_\_\_ YOUTH LOUNGE \_\_\_\_\_ TEACHERS RESOURCE CENTER \_\_\_\_\_  
 PRE-SCHOOL FACILITY \_\_\_\_\_ COMPUTER ROOM \_\_\_\_\_ STUDENT LEARNING CENTER \_\_\_\_\_ OTHER(SPECIFY) \_\_\_\_\_

Is the Pre-School facility shared with the Religious/Hebrew School ? \_\_\_\_\_

AGE OF BUILDING(S): SANCTUARY \_\_\_\_\_ SCHOOL \_\_\_\_\_ OFFICE AREA \_\_\_\_\_ OTHER(SPECIFY) \_\_\_\_\_

If there is a satellite facility, please describe it: Include size, distance from main facility, age, etc:

**V. PRIORITIES FOR THE EDUCATOR:** ( In order not to pre-judge one priority over any other, the following are listed alphabetically.)

3= Essential	2= Important	1= Useful	0= Not a Priority
_____ Activity in Community	_____ Adult Education	_____ Assemblies	
_____ B'nai Mitzvah Training	_____ Camp Involvement	_____ Congregational Programming	
_____ Curriculum Development	_____ Family Education	_____ Hebrew	
_____ High School Programming	_____ Informal Education/Retreats	_____ Israel Programming	
_____ Jewish Parenting Programs	_____ Library/Media	_____ Pre-School	
_____ School Administration	_____ Senior Adult Education	_____ Teacher Training	
_____ Teaching Adults	_____ Teaching Children	_____ Technology (Computers, etc.)	
_____ Youth Programming	_____ Other _____		

**VI. CONGREGATIONAL IDENTITY:**

The Congregation/Institution was founded in \_\_\_\_\_ and became a member of the UAHC (URJ) in \_\_\_\_\_

The *Shabbat* prayer book used is \_\_\_\_\_

The High Holy Day prayer book used is \_\_\_\_\_

Is the Religious School accredited by the National Association of Temple Educators? \_\_\_\_YES \_\_\_\_NO.

If "YES", in what year? \_\_\_\_\_

(Please note that each "Accreditation" is valid for a period of seven years. Because a congregation is an affiliate of the URJ **does not automatically** accredit the religious and/or day school.)

What are the three primary goals of your congregation/institution?

What are the congregation's/institution's strengths?

What are the strengths of your educational program?

What three qualities in your Educator are most important to the congregation/institution?

The three most important priorities of the congregation/institution's Educator should be:

The single most important thing an Educator needs to know about the congregation/institution is:

The three most important issues facing the congregation/institution in the next five years will be:

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**VII. INCUMBENT EDUCATOR:**

The current Educator has been informed that the congregation/institution is in placement? \_\_\_\_Yes \_\_\_\_No

The current Educator will relinquish this position on \_\_\_\_\_

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**VIII. COMMUNITY ATTRACTIONS:**

General population of location: \_\_\_\_\_ Total Jewish population: \_\_\_\_\_

Jewish institutions in the area include \_\_\_\_\_ other congregations. How many are Reform? \_\_\_\_\_

( ) JCC ( ) Federation ( ) Jewish Family Service ( ) Central Jewish education agency

( ) Jewish Day School, grades \_\_\_\_\_ to \_\_\_\_\_ Other (Please specify): \_\_\_\_\_

Colleges, universities and music conservatories in the area include: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cultural opportunities include: ( ) symphony ( ) museum ( ) theatre ( ) other (specify) \_\_\_\_\_

Majority of members' children attend: ( ) public school ( ) private school ( ) Jewish day school

